

## **Safe Environment Training AND Background Check Requirements**

The Archdiocese of Louisville is committed to ensuring that children and youth who worship, study or participate in church-sponsored activities can do so in the safest and most secure setting possible. In an effort to fulfill this commitment, all employees or volunteers who have contact with children or youth (18 and under) for ANY length of time are required to participate in one of the Safe Environment Training Workshops and to have a current criminal background check on file.

We strongly encourage parents, grandparents, and friends of Holy Trinity who may be interested in serving as athletic and academic team coaches, team mentors, field trip chaperones, or classroom volunteers to complete the Safe Environment Training Workshop and to request a criminal background check.

The cost of the background check is \$15.00 and must be received (in cash or check payable to Holy Trinity) before the background check can be initiated. To request an online criminal background check application, please send an email to Mary Scott Herrington ([mherrington@htparish.org](mailto:mherrington@htparish.org)) PLEASE INCLUDE YOUR FULL NAME (as it appears on your driver's license), \$15.00 PROCESSING FEE and YOUR PREFERRED EMAIL ADDRESS. The background checks and safe environment training are valid for five (5) years.

If you have already attended an in-person Safe Environment Training, there is an online option to renew. [Online SET Renewal](#).

If you have never attended an in-person Safe Environment Training Session, the upcoming sessions can be found at [SET Training Schedule](#).